



# OAK HILL FIRST SCHOOL

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**Headteacher: Miss L Kelly - BEd (Hons)**

Dear Parents/carers

Senior leaders have been analysing the results of the parental questionnaires and feel that some issues raised could be improved if home school books were being used and monitored more effectively.

At Oak Hill we view home school communication as vitally important in order for all children to achieve their best and for us to maintain strong relationships between home and school.

All children are given a Home school Communication book and it is the expectation that this is brought in every day and handed in to class teachers. This enables staff to maintain a dialogue with you as parents and carers and is a vehicle through which we share information about your child's learning and progress for example through half termly targets.

We have noticed there are children in each class who are not bringing their communication books in daily and sometimes not at all, which makes it difficult for us to be able to send these important messages and communicate your child's curriculum targets and results with you.

During this week we will be checking that all children have their communication book in school and will be following up with families where necessary. If you know you no longer have it then please speak to your child's class teacher as soon as possible so we can organise a replacement.

Many thanks for your support

Kind regards

Miss Harwood (KS1 Assistant head)

Mrs Baker (KS2 Assistant head)