



OAK HILL FIRST SCHOOL

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Headteacher: Miss L Kelly - BEd (Hons)

3rd April 2017

Dear Parent / Carer

Thank you for responding so quickly to the trip proposal letter.

Place: **Hartlebury Museum** is now provisionally booked.

Date: **Tuesday 2nd May**

Itinerary: **9.15 am Leave school**
10am Arrive at Hartlebury Museum
2.15 pm Leave Hartlebury Museum
Return to school 2.50pm

Pupils involved: **Year 1**

Visit Lead: **Mrs Elvins**

Clothing & Equipment: **School uniform with sensible footwear and outdoor coat.**

Lunch: **Your child is entitled to a Universal Free School Meal, therefore a packed lunch can be provided.**

Please indicate on the attached Consent Form whether you wish your child to have a packed lunch from school or if you prefer to provide your own. If you provide your own please ensure it is as disposable as possible, preferably in a named carrier bag.

Financial Cost: Financial Cost: **£9.93** per child. **We need substantial voluntary contributions to cover the cost of this trip.** You will need to make the payment on **ParentPay** by **Friday 21st April 2017**. Please contact the school office if you have difficulty making this payment using Parent Pay.

Pocket money: **none required**

Additional requirements: If your **contact details or child's medical needs** have changed please can you ensure that the office are informed by Wednesday 26th April 2017.

Many thanks

Miss K Harwood

Key Stage 1 Assistant Headteacher

I give consent for _____ Class: _____
to go to Hartlebury Museum on Tuesday 2nd May 2017 and have paid my contribution on **ParentPay**.

My emergency contact number is _____

I would like a **school packed lunch** to be provided for my child

I will provide my child with a packed lunch

<input type="checkbox"/>
<input type="checkbox"/>

Signed _____ Date _____

