



# OAK HILL FIRST SCHOOL

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Headteacher: Miss L Kelly - BEd (Hons)

3<sup>rd</sup> April 2017

Dear Parent / Carer

Thank you for responding so quickly to the trip proposal letter.

Place: **Hartlebury Museum** is now provisionally booked.

Date: **Wednesday 3<sup>rd</sup> May**

Itinerary: **9.15 am Leave school**  
**10am Arrive at Hartlebury museum**  
**2.15 pm Leave Hartlebury museum**  
**2.50 pm Return to school**

Pupils involved: **Year 1**

Visit Lead: **Miss Wyatt**

Clothing & Equipment: **School uniform with sensible footwear and outdoor coat.**

Lunch: **Your child is entitled to a Universal Free School Meal, therefore a packed lunch can be provided.**

**Please indicate on the attached Consent Form whether you wish your child to have a packed lunch from school or if you prefer to provide your own. If you provide your own please ensure it is as disposable as possible, preferably in a named carrier bag.**

Financial Cost: Financial Cost: **£9.93** per child. **We need substantial voluntary contributions to cover the cost of this trip.** You will need to make the payment on **ParentPay** by **Friday 21<sup>st</sup> April**. Please contact the school office if you have difficulty making this payment using Parent Pay.

Pocket money: **None required**

Additional requirements: If your **contact details or child's medical needs** have changed please can you ensure that the office are informed by Wednesday 26<sup>th</sup> April 2017.

Many thanks

Miss K Harwood

Key Stage 1 Assistant Headteacher

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I give consent for \_\_\_\_\_ Class: \_\_\_\_\_  
to go to Hartlebury Museum on Wednesday 3<sup>rd</sup> May and have paid my contribution on **ParentPay**.  
My emergency contact number is \_\_\_\_\_

I would like a **school packed lunch** to be provided for my child  
I will provide my child with a packed lunch


Signed \_\_\_\_\_ Date \_\_\_\_\_

