



OAK HILL FIRST SCHOOL

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Headteacher: Miss L Kelly - BEd (Hons)

6th October 2017

Dear Parent / Carer

Place: **Forge Mill Needle Museum** is now provisionally booked.

Dates: **Wednesday 1st November 2017 (Class 2W and half of 2C)**

Thursday 2nd November 2017 (Class 2T and half of 2C)

Itinerary: **9.10am** Leave school
9.30am Arrive at Forge Mill Needle Museum
2.00pm Leave Forge Mill Needle Museum
2.20pm Return to school

Pupils involved: **Year 2**

Visit Lead: **Miss Card**

Clothing & Equipment: **School uniform with sensible footwear and outdoor coat.**

Lunch: **Your child is entitled to a Universal Free School Meal, therefore a packed lunch can be provided. Please indicate on the attached Consent Form whether you wish your child to have a packed lunch from school or if you prefer to provide your own. If you provide your own please ensure it is as disposable as possible, preferably in a named carrier bag.**

Financial Cost: **£2.10** per child. **We need substantial voluntary contributions to cover the cost of this trip** as the school has already used funds to reduce the cost. You will need to make the payment on **ParentPay** by **Thursday 19th October 2017**. Please contact the school office if you have difficulty making this payment using Parent Pay.

Pocket money: **none required**

Additional requirements: If your **contact details or child's medical needs** have changed please can you ensure that the office are informed by Friday 13th October 2017.

Many thanks

Mrs K Thomas

Assistant Headteacher for Key Stage 1

I give consent for _____ Class: _____
to go to Forge Mill Needle Museum on Wednesday 1st November / Thursday 2nd November 2017 and have paid my contribution on **ParentPay**.

My emergency contact number is _____

I would like a **school packed lunch** to be provided for my child

I will provide my child with a packed lunch

Signed _____ Date _____

