



OAK HILL FIRST SCHOOL

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Headteacher: Miss L Kelly - BEd (Hons)

Dear parents/ carers,

Re: Morning Nursery Drop off and Collection.

In response to the recent parent questionnaires, we will be making some changes to the way that the children are dropped off and collected from Nursery over the next few weeks.

As you are aware, it gets very congested at busy times of the day and we need to make some changes that ensure the safety of our children.

Drop off - After half term, children will be asked to line up outside of the nursery at 8.30am (there will be a sign indicating where the children need to line up). The nursery staff will collect the children from the nursery garden and bring them into nursery and help with coats and bags where needed. This will ease the congestion in the cloak room and will encourage our children to be more independent, in readiness for school. Mrs Weller will remain on the door for those children that arrive at nursery after 8.30am. These children will still be encouraged to come into nursery independently.

Collection - We have already started a slightly different collection routine, where parents wait outside of the nursery doors and the children are sent out by a member of staff. This will now be a permanent part of the children's routine as we feel that it is much more manageable and safer for the children. Staff will still be available for you to speak to if you wish. We will be placing the book box outside (on dry days) so that your child can still change their reading books whenever they like.

If you have any comments or feedback on the changes, please feel free to speak to Mrs Weller, the class teacher.

Thank you for your continued support.

Mrs Weller and the Nursery Team.