

Oak Hill First School



Smoking & E-Cigarette Policy

What is the purpose of this code?

This policy provides guidance for members of the school community on why we are a smoke and e-cigarette free school. It has been developed with the need to protect the whole school community so that everyone can learn in a smoke and e-cigarette free environment. This policy applies to everyone using the premises (including all grounds and buildings) for any purpose, at all times.

The Policies aims and objectives

- To provide an environment where good health is promoted for all
- To highlight to all who use this school's site that it is a 'smoke free' and 'e-cigarette free' environment
- To raise awareness of the dangers associated with exposure to tobacco smoke and reinforce the school's health education program
- To provide children and young people with consistent information about tobacco throughout the curriculum
- To provide interventions that aim to prevent the uptake of smoking and using e-cigarettes as part of PSHE and activities related to Healthy School status

School environment and premises

- Smoking / using e-cigarettes is not permitted in any part of the school's premises and grounds including the entrance area to the school or land adjacent to the school building (e.g. car parks, garden areas, walkway, playgrounds, playing fields within the school boundary etc). This policy will apply equally to future premises at the construction stage of any new building and refurbishment or relocation project
- There will be no designated smoking / e-cigarette areas provided within the school buildings or grounds
- This policy applies to pupils, employees, parents, visitors, members of the public, contractors or others working or using the school's premises
- The smoke and e-cigarette free policy will apply to all activities held in the schools including before and after school sessions and any meetings organised which are attended by school employees as part of their work and / or visitors to such meetings / events

- Suitable posters, displays and statutory no smoking / e-cigarette signage will be displayed in school areas to create a positive visual message which supports a smoke and e-cigarette free working environment

- All staff, governor and parent helpers are expected to refrain from smoking and using e-cigarettes on all school trips, activities and events

Vehicles

- The smoking and e-cigarette policy will apply to all schools owned / hired / leased vehicles, as well as private vehicles when used for carrying pupils or staff on school business

Parents and Adult Helpers

- Parents/adult helpers will be reminded that the school site is a smoke and e-cigarette free environment

- Parent/adult helpers are not permitted to smoke or use e-cigarettes anywhere in the schools grounds

- Parents may be discouraged from smoking at entrances and exits to the school site whilst delivering or collecting their child to avoid portraying smoking or e-cigarettes as acceptable to children and young people

- Parents/adult helpers will be instructed to refrain from smoking or using e-cigarettes when assisting on any school trips, events or activities

Contractors, visitors and other users of the school site

- Contractors, visitors and users of the school site are not permitted to smoke or use e-cigarettes anywhere on the school site

- Contractors and users of the school site will be informed of the school's Smoking and E-Cigarette policy during the making of arrangements to carry out work or use the school site. Adequate signage will act as a reminder

- Contractors, visitors and users of the school site may be discouraged from smoking at exits and entrances to the school grounds, especially in view of pupils, in order not to undermine the schools smoking and e-cigarette policy or to portray smoking as acceptable

- Smoking or using e-cigarettes inside work vehicles on site is not permitted

- Breaches of the school's Smoking and E-Cigarette Policy by contractors should be reported to the relevant company via the School Business Manager

Securing Compliance

- The teaching staff and governors should be aware of the damage that cigarette smoking and second hand smoke does to health and of the nature of tobacco addiction
- Staff and the PHSE co-ordinator will ensure smoking and e-cigarette related topics are adequately incorporated into class teaching
- Activities around smoking in schools should complement a community wide programme of action. Messages should be consistent with and support each other
- Staff are not permitted to smoke or use e-cigarettes anywhere on the school site
- Staff are requested not to smoke or use e-cigarettes in view of pupils during school hours (or just before / after) even if they are not on the school site in order not to portray smoking and using e-cigarettes as acceptable since they may be viewed as role models by the children
- A copy of this policy will be made available to all on our school website

Non Compliance

- Staff are authorised to ask non-employees who breach the policy to adhere to the smoke and e-cigarette free status
- If a member of staff is found smoking or using an e-cigarette they will be reminded of the schools Smoking and E-Cigarette policy The school's Disciplinary Policy will apply for dealing with staff who continue to not comply with the smoke and e-cigarettes free status
- If a non-member of staff on the premise is found smoking or using e-cigarettes they will be reminded of the school's Smoking and E-Cigarette Policy and asked to stop. If they continue to smoke or use an e-cigarette they will be asked to leave the premises.

Monitoring, Evaluation and Review

- All staff take responsibility for implementing and regularly monitoring pupils, staff and other adults using the school site to ensure compliance
- Overall responsibility for this policy ultimately rests with the Head Teacher
- The Head Teacher will ensure that compulsory signage is displayed in appropriate places and take steps in accordance with this policy and legislation to avoid smoking and the use of e-cigarettes on school premises
- The Head Teacher will report annually any unresolved breaches of this policy to the governing body. If there are a number of such breaches, the governing body will review this policy and assess its implementation and effectiveness.
- This policy in any case will be reviewed every 5 years or when major changes occur

September 2015

Review September 2020