



OAK HILL FIRST SCHOOL

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Headteacher: Miss L Kelly - BEd (Hons)

Thursday, 1st February 2018

Dear Parent/Carer,

We have our Spring Term Tea Day planned for Thursday 1st March and Friday 2nd March. The last two Tea Days has had the highest attendance to date and we had to relocate pupils and use more classrooms to accommodate all of you. Whilst we have had to do this on the odd occasion in years gone by, it now appears to be more common place and at the last Tea Day we had to use 4 classrooms and the corridor learning areas!

We'd like to encourage you to continue to attend Tea Days but recognise that the time has come for a re-think of how we manage the day.

Year 4 are responsible for the organisation and running of this event and therefore alternative ways of organising the event must come from them.

After some discussion they have decided to organise the event over 2 days. Increasing the number of sessions but reducing the numbers for each session and only using the hall.

Arrangements are according to whether you have 1 child in the school or siblings.

Families with 1 child

If you are interested in attending, parents & carers will need to attend on the relevant year group session.

Families with siblings

Choose one of the year group session times that one of your children belongs to. We will ensure that all siblings attend that session.

Please complete the slip over the page and return to school.
We look forward to seeing you if you are able to attend.

Yours Sincerely

Miss L Kelly
Head Teacher

Spring Term Tea Day

Please complete and return to school by **Thursday, 8th February 2018.**

Please indicate your attendance by circling ONE of the year groups below. Siblings will join in on this session. Please take a note of the day and time for your own records.

	9am-9:45am	10:15am-11am	2:15pm-3pm
Thursday 1st March	Year 1	Reception	Year 4
Friday 2nd March	Year 3	Year 2	Nursery

Child(rens) Name(s)	Class

A **maximum of TWO adults** can attend the session. A text message will be sent to confirm attendance by Monday, 12th February 2018.

Mobile Number:

Email Address:.....(We are asking for your email address to update/check our contact details for general communication purposes, to use when the need arises)