



# OAK HILL FIRST SCHOOL

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Headteacher: Miss L Kelly - BEd (Hons)

25<sup>th</sup> June 2018

Dear Parent / Carer

Thank you for responding to the trip proposal letter.

**Place:** Houses of Parliament, London

**Date:** Monday 2<sup>nd</sup> July 2018

**Itinerary:** 9:15am Leave school  
1.45pm Arrive at Houses of Parliament, London  
5pm Leave Houses of Parliament, London  
8pm Return to school

**Pupils involved:** Year 4

**Visit Lead:** Mrs Stanton

**Clothing & Equipment:** School uniform with sensible footwear. A raincoat if wet. Please ensure that you apply sun cream before your child leaves school. (e.g Boots "Once")

**Food:** The children will need to bring a packed lunch and tea for this day, as we will stop and have lunch on our way to London and then have our tea on the way back. Their food can be packed in lunch boxes in a bag, as the bags will be stored in lockers while we are in Parliament. If your child receives free school meals, a packed lunch will be provided for them, however, you will need to send them with food for their tea.

**Financial Cost:** None. This trip is being subsidised by school and Parliament

**Pocket money:** None required

**Additional requirements:** If your contact details or child's medical needs have changed please can you ensure that the office are informed by **Friday 29<sup>th</sup> June 2018**.

Many thanks

Mrs A Stanton  
Visit Lead

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