



OAK HILL FIRST SCHOOL

Wirehill Drive Lodge Park Redditch
Worcestershire B98 7JU

Telephone: (01527) 528523

e-mail: office@oakhill.worcs.sch.uk

website: www.oakhillfirst.com

Headteacher: Miss L Kelly - BEd (Hons)

Monday, 22nd October 2018

Dear Parents/Carers,

We have our Autumn Term Tea Days planned for Wednesday 14th November and Friday 16th November. Our recent Tea Days have had the highest attendance to date and we have needed to relocate pupils and use more classrooms to accommodate all of you. Whilst we have had to do this on the odd occasion in years gone by, it now appears to be more common place and at last year's autumn term Tea Day, we had to use 4 classrooms and the corridor learning areas!

We would like to encourage you to continue to attend Tea Days, but recognise that the time has come for a re-think of how we manage the day.

Year 4 are responsible for the organisation and running of this event and therefore alternative ways of organising the event must come from them.

After some discussion they have decided to organise the event over 2 days which increases the number of sessions but reduces the numbers for each session and ensures we are only using the hall.

Arrangements are according to whether you have 1 child in the school or siblings.

Families with 1 child

If you are interested in attending, parents and carers will need to attend on the relevant year group session.

Families with siblings

Choose one of the year group session times that one of your children belongs to. We will ensure that all siblings attend that session.

Please complete the slip over the page and return to school.

We look forward to seeing you if you are able to attend.

Yours Sincerely

Miss L Kelly
Head Teacher

Autumn Term Tea Day

Please complete and return to school by **Thursday 25th October 2018.**

Please note places are allocated on a first come, first served basis. Failure to return the slip by the above date may result in you being unable to attend the session of your choice, as once each session is full, we will be unable to accommodate any further requests.

Please indicate your attendance by circling ONE of the year groups below. Siblings will join in on this session. Please take a note of the day and time for your own records.

	9am-9:45am	10:15am-11am	2:15pm-3pm
Wednesday 14th November	Year 1	Reception	Year 4
Friday 16th November	Year 3	Year 2	Nursery

Child(rens) Name(s)	Class

A **maximum of TWO adults** can attend the session. A text message will be sent to confirm attendance by Wednesday 7th November 2018.

Mobile Number:

Email Address:.....(We are asking for your email address to update/check our contact details for general communication purposes, to use when the need arises)